South Ulster
HOUSING ASSOCIATION

DIRECT Debit

Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form incliding official use box using a ball point pen and send to:

South Ulster Housing Association
18 - 22 Carleton Street
Portadown
Co. Armagh
BT62 3EN

Reference

Service user number

9	6	2	3	1	0

FOR South Ulster Housing Association OFFICIAL USE ONLY
This is not part of the instruction of your bank or building society

Name(s) of account holder(s)

Bank/building society account number

Sort Code

Name and full postal address of your bank or building society

To: The Manager — Bank/building society

Address

Postcode

Instruction to your bank or building society
Please pay South Ulster Housing Association Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with South Ulster Housing Association and, if so, details will be passed electronically to my bank/building society.

Signature(s)

Date

Banks and building societies may not accept Direct Debit Instructions for some types of account

DDI1

This guarantee should be detached and retained by the payer.

The Direct Debit Guarantee

DIRECT Debit

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit, South Ulster Housing Association will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request South Ulster Housing Association to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by South Ulster Housing Association or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
  - If you receive a refund you are entitled to, you must pay back when South Ulster Housing Association asks you to
- You can cancel a Direct Debit at any time by simply contacting you bank or building society. Written confirmation may be required. Please also notify us.